

Department of State

ELECTIONS RELATED SUBJECT DIRECTORY FOR SUPERVISORS AND STAFF

All phone numbers begin with 850-245-XXXX

(DOS staff – to transfer internally, the last 4 digits should start with a 4XXX instead of the 6XXX)

E-mail address format is firstname.lastname@dos.myflorida.com

Updated 12/2019

Division of Elections

Division Director, Maria Matthews.....6520
Matthew Harris, Executive Administrative Assistant6209

BER - Bureau of Elections Records	Administrative AssistantIkay (Erica) Lustria, 6286
BVRS - Bureau of Voter Registration Services	Administrative AssistantDallas Murphy, 6122
BVSC - Bureau of Voting Systems Certification	Administrative Assistant Maribel Rivera, 6173
Program Administration	Administrative Assistant Charity Huba, 6206

Advisory Opinions, Requests (DO).....Matthew Harris, 6209
Appointments, Governor or Board (BER).....Inez Williams, 6252 or Chris Kimball, 6278
Ballot layout/format (BVSC).....Cathy Cook, 6242
Ballot certification (BER)Kristi Willis, 6295, or Ikay Lustria, 6286
Book Closing Reports (PA).....Amber Marconnet, 6224
Budget –General Revenue/HAVA (DO)Nick Grabowski, 6190/Maria Matthews 6520
Campaign Reports, Audit (BER).....Help Desk, 6280
Campaign Reports, Failure to File/Fine (BER).....Help Desk, 6280
Candidates (Qualifying, Campaign Finance, Withdrawals/Removals/Death) (BER).....Help Desk, 6280
Canvass and Certification (BER).....Ikay Lustria, 6286 (back-up Kristi Willis) 6295
Clerk Seals (BER).....Ikay Lustria, 6286
Commissions of Office (BER).....Inez Williams, 6252 or Chris Kimball, 6278
Committees –ECOs and Political (BER).....Help Desk, 6280
Conduct of Election Reports (BVSC)..... Eleonor Lipman, 6258
Constitutional Amendments/Initiatives Petitions(PA).....Lenard Randolph, 6247
County List of Candidates (BER).....Kristi Willis, 6295
Early Voting Statistical Reports (BVRS)..... Jason Merrick, 6178
Early Voting Locations/Dates/Time Reports (PA).....Matt Harris, 6209
Elections Canvassing Commission (BER).....Kristi Willis, 6295
Election Night Mapping and Reporting (BVRS).....Amber Marconnet, 6224
Election Results, Current (BER).....Ikay Lustria, 6286
Election Results, Historical (PA).....Amber Marconnet, 6224
Election Results, XML(BVSC).....Kristy Maddox, 6230
Electioneering Communications–ECOs (BER).....Help Desk, 6280
Electronic Filing System Helpline (BER).....Help Desk, 6280
Florida Voter Registration System –FVRS (BVRS).....Toshia Brown, 6225 or Amber Marconnet, 6224

Department of State

ELECTIONS RELATED SUBJECT DIRECTORY FOR SUPERVISORS AND STAFF

All phone numbers begin with 850-245-XXXX

(DOS staff – to transfer internally, the last 4 digits should start with a 4XXX instead of the 6XXX)

E-mail address format is firstname.lastname@dos.myflorida.com

Updated 12/2019

Front Desk / Main Line (BER).....	Sheena Baker/ Sharon Costello, 6200
Grant Administration Program (PA).....	Maria Matthews, 6520
Grant Applications/Financial Reports -SOEs (HAVA FEA-Election Security Funds, VSAG).....	Althera Johnson 6211
Independent Expenditures (BER).....	Help Desk, 6280
List Maintenance (Reports and Ineligibility Case Files) (BVRS).....	Amber Marconnet, 6224
Logic and Accuracy Testing (BVSC).....	Angie McPherson, 6177
Mail (DO/BER)	Sheena Baker, 6245
Mail Ballot Elections (PA).....	Maria Matthews, 6520
Matching Funds (BER).....	Kristi Willis, 6286
Minority Reports (BER).....	Chris Kimball, 6278 or Inez Williams, 6252
Minimum Security Procedures (BVSC).....	Eleonor Lipman, 6258
Notice of General Election (BER).....	Kristi Willis, 6286
NVRA (PA)	Katrina Ferguson, 6237
Office Accounts (BER)	Help Desk, 6280
Out-of-State Cancellations (BVRS)	Tiffany Morley, 6248
Overvotes/Undervotes Report (BVSC)	Cathy Cook, 6242 or Jim Halter, 6215
OVR(RegistertoVoteFlorida.gov)-(BVRS)	Toshia Brown, 6225/or Amber Marconnet, 6224
Petition Circulators - Registration Process (PA).....	Lenard Randolph, 6247
Petition Process, Candidates (BER).....	Help Desk, 6280
Political Committees (BER).....	Help Desk, 6280
Political Parties (BER).....	Malcolm Chellman, 6267
Post-Election Voting System Audits (BVSC).....	Eleonor Lipman, 6258 or Zane Wood, 6123
Precinct or Polling Place Changes (PA)	Lenard Randolph, 6247
Precinct-Level Election Results (BVSC).....	Kristy Maddox, 6230 or Linda Hastings-Ard, 6114
Public Record Requests (PA).....	Lenard Randolph, 6247
Publications, Bureau of Election Records (BER)	Ikay Lustria, 6286
Publications, Division (DO).....	Maria Matthews, 6520
Purchasing (DO).....	Nick Grabowski, 6190
Qualifying, Candidate (BER).....	Help Desk, 6280
Resident Agent Notices (BER).....	Help Desk, 6280
Request to Destroy Unused Election Materials (DO).....	Matthew Harris, 6209
Rules (DO).....	Maria Matthews, 6520
School Board Boundary Changes (BER)	Help Desk, 6280
SOE Special Qualification Salary (Testing, certification, and continuing ED)) (DO).....	Matthew Harris, 6209
Supervisor of Elections Seals (BER)	Ikay Lustria, 6286
Special Election Reimbursement (DO)	Nick Grabowski, 6190

Department of State

ELECTIONS RELATED SUBJECT DIRECTORY FOR SUPERVISORS AND STAFF

All phone numbers begin with 850-245-XXXX

(DOS staff – to transfer internally, the last 4 digits should start with a 4XXX instead of the 6XXX)

E-mail address format is firstname.lastname@dos.myflorida.com

Updated 12/2019

Suspension/Reinstatement/Removal of Officers (BER).....	Inez Williams, 6252 or Chris Kimball, 6278
Telephone Solicitations (BER).....	Help Desk, 6280
Testimonials (BER)	Kristi Willis, 6286
Third-Party Voter Registration Organizations –Registration (PA)	Katrina Ferguson, 6237
U.S. Elections Assistance Commission EAVS Survey.....	Maria Matthews, 6520
Vote-by-Mail Ballot Request Reports Access (BVRS).....	Jason Merrick, 6178
Voter Assistance Hotline (BVRS).....	1-866-308-6739
Voter Education Survey (PA).....	Althera Johnson, 6211
Voter Extract File CD (PA).....	Lenard Randolph, 6247
Voter Registration, Paper Application Orders – SOEs, VRAs, DHSMV/Tax Collectors (PA)	Katrina Ferguson, 6237
Voter Registration, Cancellation Reports (BVRS).....	Tiffany Morley, 6248
Voter Registration, Case Files (BVRS)	Toshia Brown, 6225 or Amber Marconnet, 6224
Voter Registration, Court Records (BVRS).....	Lewis Berger, 6228
Voter Registration, Deceased (BVRS).....	Amber Marconnet, 6224
Voter Registration, Felon Information (BVRS).....	Toshia Brown, 6225 or Amber Marconnet, 6224
Voter Registration, Federal Felon Information (BVRS)	Alexia Allen 6121
Voter Registration, Information (BVRS).....	BVRS, 6290 or Amber Marconnet, 6224
Voter Registration, Mental Incapacity Case Files (BVRS).....	Marquia Crews 6180, or Terry Raines, 6567
Voter Registration, OOS Voter Cancellation (BVRS).....	Tiffany Morley, 6248
Voter Registration, Statistics (PA).....	Maria Matthews, 6520
Voter Registration, Verifications/Suspense (BVRS).....	Toshia Brown, 6225 or Amber Marconnet, 6224
Voter Registration Agencies (Reports) (PA)	Katrina Ferguson, 6237
Voting System Acquisition (BVSC).....	Eleonor Lipman, 6258 or Zane Wood, 6123
Voting Sys. Certification and Peripheral Approvals. (BVSC).....	Linda Hastings-Ard, 6114 or Cathy Cook, 6242
Website, Division (PA).....	Matt Harris, 6209

General Counsel's Office

General Counsel, Brad McVay.....	6536
Executive Assistant, Candice Edwards.....	6513
Administrative Assistant, Margaret Swain.....	6507
Deputy General Counsel, Ashley Davis.....	6536
Assistant General Counsel, Colleen O'Brien.....	6536

Election law areas covered – [chapters 97 – 106](#), Fla. Stat. (registration, voting, voting systems, campaigns, candidates, elections, results reporting, violations, etc. Other areas covered (legal related): Advisory Opinions, Directives, HAVA – Help America Vote Act NVRA – National Voter Registration Act UOCAVA – Uniformed Services and Overseas Voters Act - Public Records Issues Relating to Elections